

Student Counselling Office (Zentrale Studienberatung)

The 10/90 rule

Making a plan can help you gain focus on your studies and work consistently towards your aims while keeping all your tasks on your radar. But did you know that it can also save you time – and a lot of it?

According to the '10/90 rule', if you spend 10% of the time you need for a task on planning it, you save 90% of the time you would have needed to complete it without a plan.

For instance, when planning your semester, if you invest a little more time in planning and organisation at the outset, you will probably be able to study more efficiently – because you've structured your semester, you don't forget any important deadlines, know what needs doing when, and can manage your time wisely.